

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No.

2023-261 NP SVP

Date:

November 23, 2023

PR No./End-User:

2023-07-0870/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	PRINTING OF CCB POSTERS AND OTHER IEC MATERIALS							
1	POSTERS	16,500	COPIES					
	Size: 18 x 24 inches							
	Paper stock: C2S # 120							
	Color: Full color, one-side printing							
	- with bleeding'							
	- four color process reproduction							
	- offset printing							
	- high quality color printing							
	- at least 900 x 1260 pixels							
	No. of designs: 2 designs							
	Posters should be packed accordingly:							
	Design # 1							
	- 7 packs of 250 pcs.							
	- 6 packs of 500 pcs.							
	- 2 packs of 750 pcs.							
	- 2 packs of 1,000 pcs.							
	Design #2							
	- 7 packs of 250 pcs.							
	- 6 packs of 500 pcs.							
	- 2 packs of 750 pcs.							
	- 2 packs of 1,000 pcs.							
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2	FLYERS	16,500	COPIES				
	Size: A5 (8.3 x 5.8 inches)						
	Paper stock: C2S #80						
	Color: Full color, two-side printing						
	- with bleeding'						
	- four color process reproduction						
	- offset printing						
	- high quality color printing						
	- at least 900 x 1260 pixels						
	Flyers should be packed accordingly:						
	- 7 packs of 500 pcs.						
	- 6 packs of 1,000 pcs.						
	- 2 packs of 1,500 pcs.						
	- 2 packs of 2,000 pcs.						
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3	CALLING CARDS	20,000	PCS.					
	Size: 3.5 X 2 inches							
	Paper stock: Matte laminated white 270 GSM							
	Color: Full color, two-side printing							
	- with bleeding'							
	- four color process reproduction							
	- offset printing							
	- high quality color printing							
	- at least 900 x 1260 pixels							
	Calling cards should be packed accordingly:							
	- 13 packs of 1,000 pcs.							
	- 2 packs of 1,500 pcs.							
	- 2 packs of 2,000 pcs.							
	Approved Budget for the Contract (ABC): Php 500,000.00							
	Delivery: twenty (20) government working days from approval of proof							
	Proof should be delivered to CSC within 1-2 working days from the receipt of the camera-ready material							
	within 1-2 working days							
	Requirements for suppliers:							
	1. Can work with files from latest version of Adobe CC							
	2. Should be able to deliver actual proofs that show the final quality of color reproduction and paper stock. The proof will be used as basis for acceptance of final delivery							
	3. Please do not bid if you cannot comply with the delivery period. Penalties will be imposed for late delivery.							
	x-x							
	page 3 of 3							


PEARLIE ANN S. RAMOS
 Procurement Officer

 Printed Name/Signature
 Authorized Representative of the Service Provider